



NICHOLAS FINANCIAL, INC.

Dealer Cash Out Checklist

CUSTOMER: _____

DEALER: _____

- _____ Customer installment sales contract and customer credit statement signed original
- _____ Buyers Order Signed by Customer
- _____ Vehicle Book-out with all options listed
- _____ Warranty Application, Gap and/or "Continental Car Club" application signed, (if applicable)
- _____ Co-Maker form (if signer is not a spouse)
- _____ Physical damage insurance form, full comp/collision insurance (NFI loss payee), max \$500 deductible
- _____ Copy of valid **IN-STATE** drivers license on **ALL** signers
- _____ Proof of residence (copy of phone bill or electric bill, etc. - No previous or past due balance)
- _____ Proof of employment/income (copy of last two paycheck stubs; MTD & YTD must match application)
- _____ Complete reference sheet (name, address, phone, etc. - At least 4, no duplicate addresses or phones)
- _____ Contract assignment form (if non-Nicholas contract is used)
- _____ Used car window form (warranty sticker)
- _____ Lien perfection evidence per state/local policy
- _____ Copy of Title and Guarantee of title
- _____ Disclosure of Discount & Buyer Representation of Cash Price
- _____ Odometer Statement

Additional NFI requested items:
